

Edinburgh College
Summer School 2024
Group Proposal for Kyoto Prefecture Board of
Education

January 2024

Accredited by the



for the teaching
of English in the UK



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Welcome back to Edinburgh College!

Edinburgh College is delighted to continue our partnership with Kyoto Prefectural Board of Education to provide a high-quality English Language programme for a group of students from the Kyoto Prefecture. This document provides a suggested programme and quotation for a group of 15 students aged 16 and over to join our International Summer School programme for 3 weeks.

Edinburgh College is one of the largest colleges and leading publicly funded further education (TVET) providers in the UK. We are accredited by the British Council for the teaching of English in the UK and deliver a wide range of courses for international students and groups in both English language and vocational subject areas. Edinburgh College has been running English language courses and Summer School at our Sighthill Campus for more than 30 years. We welcome students aged 16 and over from all over the world to study English with us.

Our English language courses have been designed to provide your students with rich and varied learning opportunities in a supportive environment. This group proposal is tailored specifically to the needs of your group to include a 3-week Intensive English course with enhanced Social Programme, homestay accommodation, meals package, airport transfers, travel passes, wraparound student support services and additional provision for 1 Group Leader.

At Edinburgh College your students will have the opportunity to improve their English language skills, explore the historical and cultural highlights of Edinburgh and Scotland, learn about Scottish and UK culture and make new friends from around the world.

We look forward to welcoming you and your students to Edinburgh College. If you have any questions in the meantime, please don't hesitate to get in touch.

Best wishes,

The Edinburgh College International Team

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Section 1: About Scotland, Edinburgh and Edinburgh College

Scotland & Edinburgh

Scotland is a country with a great sense of history and a long tradition of learning and innovation. Over the years, Scots have led the way in many areas of philosophy, education, medicine, technology and science. The Scottish education system has an excellent reputation world-wide: thousands of overseas students come to study here every year.

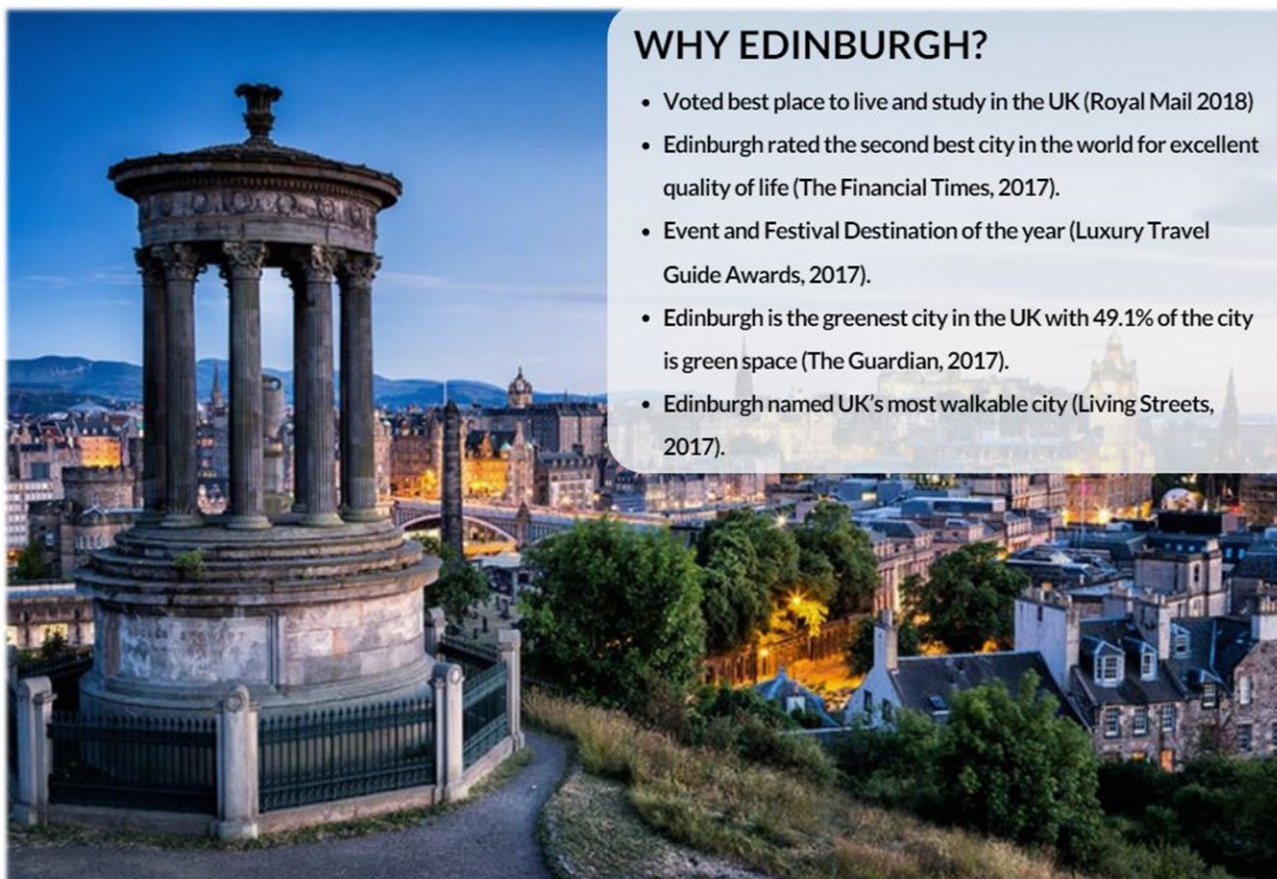
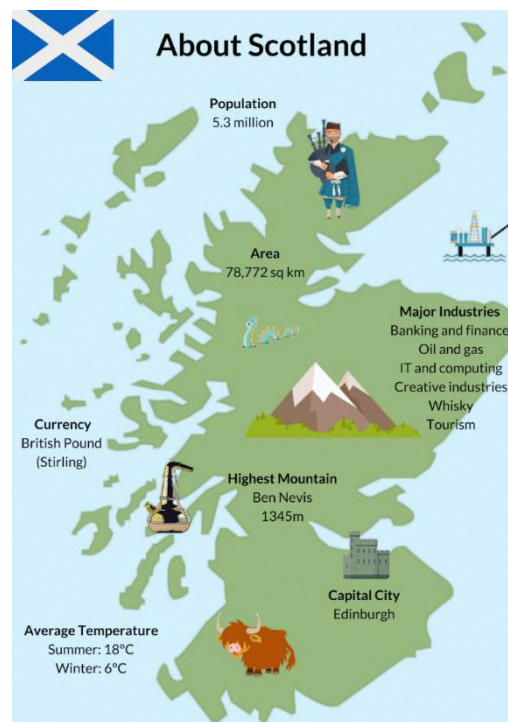
Scotland attracts visitors from all over the world who come to experience its stunning landscapes, historic castles and bustling cities.

Edinburgh, the ancient and beautiful capital of Scotland, is a vibrant and cosmopolitan city. As a study and tourist destination, Edinburgh has few rivals. Since 1995, both the Old Town and the New Town have been classified as UNESCO World Heritage Sites, and in 2015 the Forth Bridge became Scotland's sixth World Heritage site. The city was voted The Guardian and The Observer's Favourite UK City for 13 consecutive years from 2000-2012, and in 2018 was voted Britain's Best City to Visit for a fifth year running in The Telegraph's Top 20 travel destinations.

Edinburgh's beautiful architecture, wide range of visitor attractions and excellent location make it the perfect destination to explore Scotland and access other parts of the UK. London can easily be reached from Edinburgh, only 1 hour by plane or 4.5 hours by train, yet Edinburgh offers everything a visitor to the UK could wish to experience. Edinburgh is steeped in academic history and also has the reputation of being one of Britain's safest cities, where a warm welcome is assured to visitors. Edinburgh is the political, legal and financial centre of Scotland, home to the Scottish Parliament Building and the annual Edinburgh International Festival, the largest arts festival in Europe.

“Edinburgh is a miraculous city that enchants every visitor and makes them fall in love at first sight - GULNORA KHOLIAROVA | 2018

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WHY EDINBURGH?

- Voted best place to live and study in the UK (Royal Mail 2018)
- Edinburgh rated the second best city in the world for excellent quality of life (The Financial Times, 2017).
- Event and Festival Destination of the year (Luxury Travel Guide Awards, 2017).
- Edinburgh is the greenest city in the UK with 49.1% of the city is green space (The Guardian, 2017).
- Edinburgh named UK's most walkable city (Living Streets, 2017).

Edinburgh College

Edinburgh College is one of the largest publicly-funded further education colleges in the UK. Based in Scotland, UK, we welcome around 26,000 students every year to our four campuses in Edinburgh city: Sighthill, Granton, Milton Road and Midlothian.

We are accredited by the British Council for the teaching of English in the UK and deliver a wide range of courses to international partners and students including our popular annual English Language Summer School.

The College has developed a broad curriculum and has excellent facilities to deliver more than 650 courses across our four faculties:

- Creative Industries
- Engineering and Built Environment
- Health, Wellbeing and Social Sciences
- Tourism, Hospitality and Business

Every year we welcome international groups from around the world to study with us. International groups benefit from access to our extensive facilities, and our flexible and dynamic approach to course design and delivery. Bespoke courses are available to study with us in Edinburgh, in-country (overseas), fully online or through blended-learning.

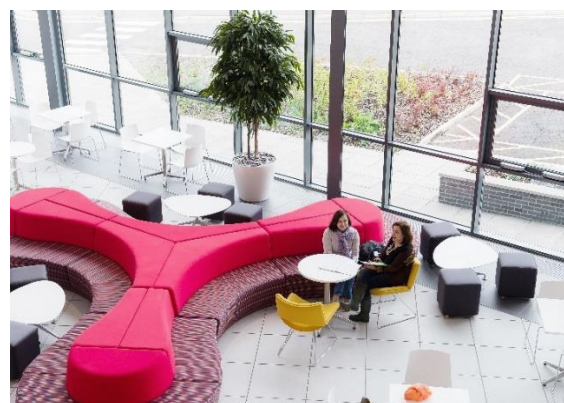


College Campuses

Our International Summer School takes place at Sighthill Campus, located in the west of the city, between the airport and the city centre. Facilities within the Sighthill Campus include a library, café, gym, music centre, prayer room, computer room and campus-wide Wi-Fi access.

For more details about Sighthill Campus, visit:

www.edinburghcollege.ac.uk/Welcome/Our-Campuses/Sighthill



Section 2: Summer School Course Details

Duration: 3 weeks

Course: Intensive English, plus enhanced Social and Cultural Programme.

Total class hours: 20 hours per week

Minimum Age: 16 years

English class sizes: maximum 15 students

Edinburgh College has run English Language Summer School courses for adults for over 35 years. Students will join our General English classes in the morning (15 hours per week) and will study one of our Intensive English options on Tuesday and Thursday afternoons (5 hours per week). Intensive English options include: English for Business, English for Tourism, English and UK Culture, Presentation Skills, IELTS Preparation and Academic Writing for Higher Education*.

Classes have a good mix of nationalities, with students coming from many different countries, including Europe (e.g. Spain, France, Italy, Poland, Switzerland, Germany); Asia (e.g. Japan, Taiwan, South Korea); and the Middle East (e.g. Saudi Arabia, Libya). While there are a high number of individual applicants to summer courses, the College also attracts groups. Recent groups studying on our International Summer School include students from Spain, Panama, Italy, Japan, Russia and China.

*Intensive English modules are available subject to student demand.



"Incredible teacher, teaching methods are perfect, he makes learning fun and enjoyable for everyone, when I become an English teacher I want to be like him"



NOAH | SUMMER SCHOOL 2023



Most of all I enjoyed the environment during the classes. Everyone was working hard and at the same time it was so interesting to do teacher's tasks. I am very happy that I have had such a wonderful experience... I'm really looking forward to return here again next year.



ALEXANDER | GENERAL ENGLISH 2019

Course content

General English (15 hours per week)

Suitable for students of all levels from Elementary to Advanced. The General English course focuses on improving all aspects of English communication skills including reading, writing, listening and speaking, as well as activating and extending knowledge of grammar and vocabulary. Activities will be based on real-life topics to motivate and engage students. Students will have the chance to express themselves in English and fix any errors made. We use a variety of interesting topics and students will also have the chance to improve their presentation skills and functional language.

Our lecturers utilise the communicative approach and focus on creating a learner-centred classroom. The aim of this is to strengthen learners' confidence in using English and develop their autonomy as learners, to support their ongoing language learning following the course. Throughout the course, sessions will be focused on developing English communication skills and will aim to improve the participants' confidence and ability in conversation and discussion. Sessions will be fully interactive using up-to-date communicative language teaching methodology and practical activities. Students will have opportunities to give feedback and input into class content and what areas they would like to focus on improving.

Intensive English (5 hours per week)

The Intensive English afternoon classes build on the General English course by giving students the opportunity to focus on particular areas of English they wish to develop. Example modules include English and UK Culture; English for Business; English for Computing; English for Tourism; Presentation Skills; or IELTS Preparation. Modules are subject to availability and will run according to student demand and student levels of English.



"I think my listening has grown the most. Many memories were made through communication."



RUKA | SUMMER SCHOOL 2023

What to expect

In the classroom:

- improve competencies in the four skills of speaking, listening, reading and writing.
- activate and extend knowledge and use of English grammar, vocabulary and improve natural use of English.
- improve communication skills, functional language and pronunciation.
- build confidence using English in an immersive English-language environment.
- engage in a variety of tasks, materials and activities, including problem-solving, information exchanges, role-plays, discussions and practical tasks that relate to or simulate real-world English.
- prioritise meaningful, communicative language over traditional exercises.
- learn with enthusiastic, experienced and friendly teachers who receive consistently excellent feedback.
- have opportunities to share opinions and contribute ideas, learning in small groups, with a partner and as a whole class.
- learn about Scottish, British and international cultures and get a taste for college life in the UK.

Outside the classroom:

- **Homestay Accommodation** - Live like a local with one of our homestay hosts. They'll welcome you into their homes as though you're part of the family.
- **Enhanced Social Programme** - Experience the rich culture and beauty of Edinburgh and Scotland, exploring some of its historical and cultural highlights. Spend time with your classmates outside the classroom.
- **Holistic Student Support** - Enjoy wraparound student support from our dedicated international team - here to help at every step of the journey!

Proposed Schedule

Week 1	9:00 – 12:30		13:30 – 16:15	Evening
Sunday	Arrive in Edinburgh, settle in with homestay host.			Free time
Monday	General English	Lunch	City Orientation	Free time
Tuesday	General English		Intensive English	Free time
Wednesday	General English		Social Programme	Free time
Thursday	General English		Intensive English	Social Programme
Friday	General English		Free time	Free time
Saturday	Social Programme: Full-day excursion			Free time
Sunday	Free time			

Morning classes include a 30-minute break. Afternoon classes include a 15-minute break.

Please note example schedules are indicative and subject to change.

What's included in this programme:

- All course materials
- Pre-course level-testing
- Pre-arrival information
- Full induction on first day in College
- Welcome and Induction information packs
- Course certificate on completion
- Digital student cards (for college use, plus discounts around the city)
- Access to College facilities and WiFi on campus (including library, study centre and online resources)
- Airport transfers (arrival and departure) to/from Glasgow airport – including staff member to meet group at airport on arrival
- 3-week City of Edinburgh bus and tram pass for free travel in the city during stay
- Homestay accommodation (half-board, mix of single and twin rooms)
- Lunches in college cafeteria (Monday – Friday)
- Enhanced Social Programme (including tickets, travel and local guide)

Pre-Arrival:

Students will receive detailed pre-arrival information to help them prepare for their course and stay in Edinburgh, as well as an online placement test to assess their current English language level.

On Arrival:

An Edinburgh College staff member will meet and greet the students upon arrival at the airport and organise taxis to their homestay accommodation. The group will be given travel passes and important information about their first day in College.

The first day:

Homestay hosts will help students to arrive at the College for 9:00am where they will meet the International Team, their teachers and classmates. They will have a full induction, including the opportunity to speak to a teacher to ensure they are placed in English classes with students who have a similar level of English.

End of course:

All students will receive an Edinburgh College Certificate of Study at the end of their course.

Section 3: Social Programme

The Social and Cultural Programme gives students the opportunity to visit places of historical and cultural importance in Edinburgh and Scotland and to gain a more in-depth understanding of Scottish culture. It also offers the chance to get to know classmates outside of the classroom and use English language skills in real-life settings.

The proposed Social Programme includes:

- City centre orientation
- 3 x full-day excursions to tourism destinations in Scotland, for example Callander and Loch Katrine, St Andrews or Glasgow.
- 8 x afternoon or evening visits to popular Edinburgh tourist sites of interest such as Edinburgh Castle or Palace of Holyrood House, as well as social activities such as roller-skating and attending a ceilidh – an evening of Scottish music and dancing.

Example activities from previous groups include:

- Discover Scotland's past, present and future at the National Museum
- Relish the Royal grandeur of The Palace of Holyroodhouse or Falkland Palace & Gardens
- Connect with nature at Edinburgh's Royal Botanic Gardens, Loch Lomond or the Trossachs National Park
- Explore iconic Edinburgh Castle or experience the spectacular Edinburgh Military Tattoo performance
- Visit Glasgow or pretty seaside towns like St Andrews and Anstruther
- Enjoy an Edinburgh Fringe Festival show or an evening of dance and music at a traditional Scottish ceilidh

Edinburgh, the Festival City

The summer is always a very exciting time in Edinburgh, and August is especially full of delights, with the Edinburgh International Festival, Fringe Festival, Edinburgh Military Tattoo, Book Festival and Jazz Festival. During the Festival period, we include visits to Festival events as part of the Social Programme.

Information on places of interest, visitor attractions and entertainment will be provided so that participants can organise their own activities during their free time.



Section 4: Campus Facilities

Classrooms

Classrooms are of a good size and fully equipped. All classrooms have Smartboards with internet connection.

International Centre

The International Centre will provide support to the group in all non-academic areas with practicalities such as:

- visa letters
- pre-arrival information
- airport transfers
- city orientation
- induction to College life
- social programme activities

The College Library

The College Library contains books and materials on a wide range of subjects including Computing, Business, Photography, Music and Tourism, as well as English language. Students on the Summer School can:

- borrow English language study books, graded readers, exam practice materials (Cambridge, IELTS etc)
- use audio equipment for listening practice and pronunciation work
- read newspapers and magazines
- use the reference section (dictionaries, grammar references, encyclopaedias)
- use computers for internet access, and to access additional online study resources

Cafeteria

The cafeteria provides a range of hot and cold meals, tea, coffee, drinks and snacks.

Social Spaces

The Atrium is a large social space for students to relax between classes. It is also used for graduations and group team-building activities on Friday afternoons. Sighthill campus also has a Quiet room, with comfortable seating for students to relax in, as well as a Summer School Social Room stocked with games and activities for students to spend time with classmates during breaktimes.

Section 5: Accommodation, Meals, Transport & Student Support

Homestay Accommodation

Homestay accommodation is provided as part of this proposal. This gives students the opportunity to live as part of a local family, practise speaking English and learn more about Scottish and British life outside the classroom. All our homestay accommodation has been inspected and is in accordance with the Accreditation UK criteria.

Our dedicated Accommodation Officer manages our network of homestay hosts in-house. Our hosts are very experienced and most have been providing a home-from-home for international students for many years.



Accommodation for students is usually in single rooms but shared (twin) rooms may be available upon request. Breakfast and evening meals are provided each day and hosts are sensitive to the dietary requirements and preferences of their guests. Students are required to complete our homestay preferences questionnaire pre-arrival, which is used to gather important information about any allergies, dietary requirements, preferences, etc. Our Accommodation Officer then places the students with the most suitable host, taking preferences into account. All of our homestay accommodation is located a short bus or tram ride from the college and some hosts are within walking distance.

Further information about what to expect from homestay can be found in our International Homestay - Student Guidelines brochure.

Food and Meals

Breakfast and dinner will be provided by the students' homestay hosts.

Lunches (Monday – Friday) will be provided in the College cafeteria. Students will be able to choose from a range of hot meals, sandwiches, soups, salads and snacks, as well as hot and cold drinks.

Lunches (Saturday and Sunday) are not included in this proposal.

Airport Transfers

An Edinburgh College staff member will meet and greet the students upon arrival at Glasgow airport and will arrange transfers by coach and taxi to their homestay accommodation in Edinburgh. Students will receive an Arrival Pack, with information about Edinburgh, maps, their travel pass, and instructions for Day 1 of the course.

On departure, taxis and a coach will be organised to take students from their homestay accommodation to Glasgow airport.

Public Transportation in Edinburgh

Edinburgh has very good public transport – buses and trams are very frequent and go to all parts of the city. Depending on the location of their homestay accommodation, students may need to get a bus or tram to College.

Students will be provided a Ridacard, which allows them to travel for free on Lothian buses and trams in the city throughout their stay.

Sighthill Campus is located between the airport and the city centre. It takes approximately 20-30 minutes by bus or tram from Sighthill campus to the city centre.



Student Support

The International Team provide support to the group in all non-academic areas such as pre-arrival information, airport transfers, travel passes, city orientation, induction, pastoral care and social programme activities. The international team are based at Sighthill campus so there is always someone available to support with any questions or issues on campus.

Welfare Support

Our dedicated International Projects Officer and International Project Assistants will manage all non-academic aspects of the programme, and will be available to answer any questions or concerns that students may have throughout their stay. A 24-hour emergency phone number will be provided.



Section 6: Prices

Dates of course: 21st July – 11th August 2024 (Actual dates TBC)
No. of Weeks: 3
No. of students: 15

Total cost per student:	£1,880
Total price for a group of 15 students	£28,200
Total cost per group escort:	£1,000
Total cost for 15 students + 1 group escort	£29,200
Total cost for 15 students + 2 group escort	£30,200

This price is valid for a group studying during Summer School 2024. Should the number of students fall below 15, there may be an impact on price per student.

The quoted costs include:

- 15 hours of General English language classes per week
- 5 hours of Intensive English classes per week
- all staff/lecturer time related to the delivery of the course
- all course materials
- pre-arrival information
- pre-course level testing
- full college, course and Edinburgh induction
- certificate of achievement from Edinburgh College on successful completion of the course
- full access to College facilities
- digital student card (for discounts around the city)
- enhanced Social Programme including 1 x full-day excursion and 3 x afternoon / evening visits or activities per week.
- homestay accommodation (mix of single and twin rooms with WiFi, breakfast and evening meal included)
- lunches provided at the College (Monday – Friday).
- weekend lunches are *not included*
- airport transfers to/from Glasgow airport (by coach and taxi) on arrival and departure, including staff member to meet group at airport on arrival
- City of Edinburgh bus and tram passes for free local travel during stay
- welfare support with 24-hour emergency contact
- library, Wi-Fi and internet access at the College
- Group Leader(s) provision including homestay accommodation (single room, half-board), Social Programme, lunch in College (Monday – Friday) and a bus / tram pass.

Notes

- All students must be aged 16 or over.
- Prices are net of commission.
- It is expected that payment is made in pounds sterling and the client is liable for any and all bank charges incurred.
- There is no insurance cover included, participants should make their own arrangements.
- This proposal does not constitute a binding agreement to carry out the work described within. Edinburgh College reserves the right to amend information contained within this proposal or withdraw the proposal.

Disclaimer Statement

This proposal does not constitute a binding agreement to carry out the work described within. Edinburgh College reserves the right to amend information contained within this proposal or withdraw the proposal.

Equal Opportunities Policy Statement

Edinburgh College has an equal opportunities policy that aims to prevent discrimination on the grounds of, for example, gender, disability, ethnic origin, language, nationality, and sexual orientation and to promote equality for all the community within the College. Edinburgh College promotes a culture of diversity that values the contribution of all students and celebrates their achievements.

Safeguarding Policy

Edinburgh College has a Safeguarding Policy in place to protect young people and vulnerable adults. All staff members at Edinburgh College are members of the PVG Scheme (Protecting Vulnerable Groups) and are required to undertake Safeguarding training on an annual basis.



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